

Directorate of Cooperation
Himachal Pradesh

No. 5-71/2009-Coop. (C&M)-II Dated: Shimla-09 the 27th August, 2021

DIRECTIVE

Whereas, the H.P. Cooperative Societies Act, 1968 and rules made there under stipulate that a general meeting of every cooperative society shall be held at least once in every cooperative year for the purpose among others for approval of the programme of activities of the society prepared by the committee for the ensuing year, election, if any, in the prescribed manner of the members of the committee other than the nominated members, consideration of the audit and inspection report, disposal of the net profits, review of the working of the managing committee, confirmation of newly admitted members and expulsion of any member of the society and considering any matter which may be brought forward in accordance with the bye-laws.

Whereas, such meeting shall be held not more than 15 months after the date of the last preceding meeting and every cooperative society shall keep the minutes of general house meeting in a separate book kept for this purpose and the minutes of the meeting shall be drawn up and signed by the Chairman at the close of the agenda of the meeting and the same shall be confirmed by the general house then and there;



Whereas, every meeting of a society, in respect of the proceedings whereof minutes have been so recorded, shall be deemed to have been duly called and held, until the contrary is proved;

Whereas, a number of instances of embezzlement/ misappropriation and flouting of Act and Rules, instructions, guidelines etc. have been alleged to have been committed by the employees and the management of the societies due to the lack of effective/pervasive control and supervision over them by the members of the societies;

Whereas, the general body of members has been envisaged as the final authority to exercise democratic control over the management, resources and all affairs of the society under the scheme of the H.P. Cooperative Societies Act, 1968;


And whereas, it has been thought expedient to employ all possible measures/techniques to empower the general body of members in a general meeting to exercise substantive and meaningful control over the resources and management of the society, so as to foster a sense of participation, ownership and trust of the members of the societies.

Therefore, in exercise of the powers vested in me under rule 152 of the H.P. Cooperative societies, Rules 1971, all the cooperative societies operative in the State of H.P. are hereby directed to ensure that the proceedings of the general meeting shall also be documented in an audio visual format, in addition to the minutes maintained in the separate book kept for that purpose. The said audio visual record of the general house proceedings shall be kept in the safe custody of the society concerned and the same may be relied upon as the authentic evidence/proof of the genuineness/validity of the general proceedings. In addition, it shall be incumbent upon each society to ensure the availability of this audio visual record for inspection by the officers/officials of the department of cooperation or any other person duly authorized by the department in this behalf. The failure of any society to comply with these directions will make it liable to be proceeded against.


(Rajesh Sharma IAS),
Registrar Cooperative Societies,
Himachal Pradesh
27th August, 2021


Endst. No. As above, Dated: Shimla-09 the
Copy to:-

1. The Secretary (Cooperation) to the Govt. of H.P. Shimla -02 for information please.
2. The Additional Registrar Cooperative Societies, Shimla and Dharamshala for information.
3. All the Joint Registrar Cooperative Societies in H.P. for information.
4. All the Deputy Registrar Cooperative Societies in H.P. for information and necessary action please. They are directed to bring the above instructions to the officer of all Cooperative Societies working under their respective jurisdiction.
5. All the Assistant Registrar Cooperative Societies in H.P. for information and necessary action. They are directed to bring the above instruction to the notice of all Co-operative Societies working under their respective jurisdiction.
6. All the M.D's of the Cooperative Banks and apex cooperative societies in H.P. for information and necessary action.
7. The Secretary, HIMCOFED Shimla-4 for publication in Sehkar Darpan.
8. Legal Cell of this Directorate for information.
9. Dealing Assistant I.T. Directorate of Cooperation with the direction to up-load the above direction on the official website of this department.


(Rajesh Sharma IAS),
Registrar Cooperative Societies,
Himachal Pradesh