

Check List for lost Registration Documents

1. Application by President/Secretary of the society to Registrar of Societies Himachal Pradesh to obtain the certified copies of the documents.
2. Resolution of the Governing Body regarding lost documents and to authorise the President/Secretary to obtain the certified copies of lost documents.
3. Joint Affidavit of governing body regarding lost documents.
4. Copy of FIR lodge with Police.
5. Copy of News Paper cutting where in the advertisement of lost documents was given.
6. Copy of e-challan of fee under section 36 of the H.P. Societies Registration Act,2006 @ 10/- per page.



Approved

Langya
Registrar, Societies, Himachal Pradesh
Co-operative Societies, H.P. & India

Joint Declaration from the Governing Body

We the following persons namely:-

Sl. No.	Name	Designation	Signatures
1	2	3	4
1			
2			
3			
4			
5			

affirm and declare as under:-



that we are members of governing body of the ----- Society as per the election held on -----.

that we declare that the -----, -----, ----- documents of ----- society have been lost in the location ----- on dated --

- .
- iii) that the society has lodged FIR with the Police at Police Thana ----- regarding lost documents.
- iv) If in case, the documents are found or handed over by the Police to the Society, the information in this regard will be submitted to the Registrar immediately with details of documents and person with whom the same were found.
- vi) that we further declare that the contents of our above declaration are true and correct to the best of our knowledge and belief and if the contents of above declaration are found incorrect/wrong or misleading, we shall be liable or responsible for all the consequences and the authorities shall have the right to take appropriate action against us as per the provisions of law.

In the presence of following witness:-

1. Name :

Signature :

Address :

Approved


Additional Registrar (Monitoring)
Co-operative Societies, H.P. Shimla-6